

TOP 10 MOST COMMON CLAIM ERRORS



1 MISSING IDENTIFICATION

Acceptable forms of government-issued photo identification include driver's license, ID cards, and passports. The identification must contain a picture, date of birth, and expiration date which must be valid and not expired.

2 WINNER CLAIM FORM IS NOT SIGNED

Winners often forget to sign and date their winner claim form (item #15 on the form), which can cause delays in processing.

3 MISSING LAST NAME

It is important for winners to list their full name, including hyphenated and multiple last names, on the winner claim form AND on the back of the winning ticket exactly as it appears on official IRS documents. Players claiming with a corporation, trust, partnership, estate, or non-profit should select the option that applies, and the Lottery will contact players if additional paperwork is needed.

4 MISSING SOCIAL SECURITY NUMBER

Winners often forget to include their social security number on the winner claim form (item #3 on the form), which can cause delays in processing. This number can be found on a Social Security Card or on Tax Documentation.

5 MISSING WINNER CLAIM FORM

A completed Florida Lottery winner claim form is necessary to process winning tickets valued at \$600 or greater. This form can be found at www.flalottery.com, Lottery district offices, and most Lottery retail locations.

6 TYPE OF CLAIM IS NOT SPECIFIED

Winners often forget to specify the type of claim they are filing (item #1 on the form), which can cause delays in processing. Winners who select "individual claiming for a group" also need to include a 5754 form (found at www.irs.gov) with information of all individuals benefitting from the winnings and the amount each individual is receiving. If any individual is receiving payment of \$600 or greater, a W9 form and a copy of their identification needs to be included too.

7 MISSING EMAIL ADDRESS

Winners often forget to provide a valid email address on the winner claim form (item #7 on the form). This information is used to update the winner when the claim is processed and mailed. The winner's email address will not be made public and will not be used for any purpose other than to process the claim.

8 BACK OF WINNING TICKET IS NOT FILLED OUT

Completed information on the back of the winning ticket is important to establish ownership of any possible winnings. The name on the back of the winning ticket should match the name on the winner claim form.

9 MISSING PHONE NUMBER

Winners often forget to provide a valid phone number on the winner claim form (item #6 on the form) AND on the back of the winning ticket, which can cause delays in processing. This information is needed to contact a winner if there are any issues with the claim process. The winner's phone number will not be made public and will not be used for any purpose other than to process the claim.

10 UNCLEAR CITIZENSHIP

Winners often forget to specify their citizenship status on the winner claim form (item #5 on the form), which can cause delays in processing.